

**The Conservation Fund – Resourceful Communities Program
Creating New Economies Fund
Reporting Form**

Directions: Using no more than 4 pages to answer questions 1-8, please respond to the following questions about the grant your organization received from the Creating New Economies Fund (CNEF) Grant Program in 2009. Please indicate how the “triple bottom line” (environmental stewardship, sustainable economic development and social justice) was addressed and/or integrated with the help of CNEF funding as you answer each question below.

Contact Information

Organization: _____

Contact Person: _____

Title: _____

Address: _____

Phone: _____ **Fax:** _____

Email: _____

Project Administrator: _____ **Email:** _____

Project Information

Project Name/ Brief Description:

Project location, including county: _____

Project start date _____ **completion date** _____

Questions:

1. Please state the goals and objectives of your CNEF proposal as well as the intended outputs, outcomes, resulting programs, etc. *Note: Outputs* measure the specific number of actions taken or the number of people directly affected by your activities. *Outcomes* measure the longer-term results of your activities and focus on changes in attitudes, behaviors, knowledge, skills. For example, a literacy training project organized three training classes, and 50 people attended regularly (outputs), and 25 people are now able to read as a result of the training classes (outcomes). Other examples of outputs are: completed business plan, 200 people participated in

workshops, six newsletters distributed. Examples of outcomes are: 50 people learned how to read, 5 jobs were created, 3 farmers changed their farming practices.

2. Please describe how your project outputs or outcomes addressed economic, social and environmental issues. Please provide specific examples for each component in the table below.

Project Goals (Activities & Objectives)	Outputs	Outcomes
<i>Environmental</i>		
<i>Social Justice</i>		
<i>Economic</i>		

3. If it was necessary to modify your original goals, objectives and intended outputs or outcomes, please explain those changes.
4. How has CNEF funding affected your organization or community group's capacity to undertake new or ongoing projects?
5. How have CNEF funds helped your organization collaborate with other agencies and partners in your area? Did this project create any new partnerships that your organization will continue? If so, how many new partnerships were created?
6. List any other funds or in-kind resources, by source and amount, which CNEF funds helped your organization leverage. Note: Supporters of the CNEF program (Ford Foundation, Z. Smith Reynolds Foundation) **require** this information.
7. If the CNEF-funded project/activity is ongoing, briefly summarize future plans and funding prospects.
8. What did your organization learn from this project/activity, and how will you apply that learning in the future?

9. In the space below, provide an itemized budget report on how CNEF funds were spent.

Budget Item

Amount

Total:

\$ _____